

**JAWAHAR NAVODAYA VIDYALAYA KANNUR**

(An Autonomous Organisation Under Ministry of HRD  
Education Deptt., Govt. of India)

Chedayad Post, Panoor Via, Kannur District  
KERALA, Pin 670692 Phone 0490 2311380, 2310500

NO:A-19/JNVC/2018-2019

DATE: 4-04-18

**TENDER SCHEDULE FOR HIRING OF VEHICLE FOR  
JAWAHAR NAVODAYA VIDYALAYAS**

Sealed Tenders are invited for hiring of latest model vehicle which can carry upto 7 persons having a comfortable seat for carrying a sick child in addition to adequate space to carry upto 10 quintals of load in proper efficient good running condition for Jawahar Navodaya Vidyalaya Chedayad, Kannur District

Tenders should be sent under strong sealed cover marked as "Tender for hire of vehicle for Jawahar Navodaya Vidyalayas". The tenders will be opened in the Chamber of The Finance Officer, Collectorate, Kannur by a committee constituted for this purpose. and successful tenderer will be intimated after scrutiny/approval of the Competent Authority i.e. Deputy Director, Navodaya Vidyalaya Samiti, Hyderabad Region.

The tenders shall be submitted according to the terms and conditions appended herewith. Unless specified otherwise in the tender, it shall be construed that the terms and conditions stipulated hereunder have been agreed to.

**TERMS & CONDITIONS:**

1. The reputed registered company / firm having registration number under Company Act is only eligible to participate.
2. The rate quoted should include all forms of taxes/charges and the rate should be quoted in the prescribed format attached herewith as Annexure-1.
3. The duly filled in tender forms should be accompanied by a non-interest bearing refundable EMD of Rs.10,000/- (Rupees Ten Thousand Only) in the form of a Demand Draft on SBI drawn in favour of Jawahar Navodaya Vidyalaya Kannur, payable at Kuthuparamba. The EMD in cash / cheque is not acceptable and the EMD amount will be converted as security deposit for lowest tenderer.
4. There should not be any over-writings or corrections in the tender. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of the attested signature and date the tender is liable to be rejected.
5. The JNV does bind himself to accept the lowest tender and reserves the right to accept or reject the tender in whole or in part, as it may decide, No further correspondence will be entertained in this regard.
6. Tender forms shall not be accepted if it is found incomplete and without the required earnest money deposit by demand draft as mentioned above.
7. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms & conditions of the tender.

8. The vehicle shall be hired on 24 hour basis for a period of 10 months in a year (excluding vacation period i.e. April,May) of Jawahar Navodaya Vidyalaya.
9. The contract will be for a period of one year.
10. The vehicle to be hired should be latest model (Not older than 2 years) vehicle which can carry upto 7 persons having a comfortable seat for carrying a sick child in addition to adequate space to carry upto 10 quintals of load in proper efficient good running condition.
11. Vehicle is to be hired along with driver from the owner of the company.
12. JNV will bear only the cost of diesel (Min mileage should be 12 Km/Lt) for the distance actually plied for official use for which a log book will be maintained by the Driver and Principal will certify the same. If the milage is fould less than 12 KM/Lt, the prorate loss will be recovered from the Monthly bill without any notice. All other liabilities including wages of driver, oil and lubricants, maintenance, repair, replacement of parts and servicing, obligations on account of motor vehicle act and other related acts like Labour laws, road tax insurance laws (like insurance of vehicles in accident, theft, fire etc.) shall be the sole responsibility of the owner of the company.
13. Rates are invited on yearly basis for a period of 10 months in a year.
14. Payments will be made out of contingency grant of vidyalaya on a monthly basis.
15. Vehicle will be parked in the vidyalaya premises only at the risk of the owner of the Company.
16. The Driver of the vehicle can be provided accommodation wherever possible subject to availability of accommodation otherwise the arrangements will be made by the owner of the company. Driver of the vehicle will be allowed to avail mess facility of the vidyalaya for good purposes only on payment basis as per Samiti rules.
17. Maximum one day per month i.e. 10 days in year shall be permitted for maintenance/serving. The vehicle shall not be sent for repairs for more than four days at a stretch. Alternate vehicles shall be provided by the owner in case the non availability is for the period exceeding the specified period mentioned above. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges per day or Rs.400/- per day, or which ever is higher.
18. Use of the vehicle will be restricted as per guidelines of Samiti and for vidyalaya purpose only.
19. Owner of the Company shall furnish a refundable security deposit of Rs.10,000/- (non-interest bearing) with the concerned vidyalaya at the time of execution of the agreement (as mentioned at sl.no.3 above).
20. The owner of the Company shall be responsible for efficient and diligent services. If the service is not found satisfactory, the Principal, Jawahar Navodaya Vidyalaya concerned will be at liberty to cancel the contract any time without prior notice to the owner of the same.
21. The owner of the Company shall be responsible for proper conduct of the driver he will have to change the Driver in case the Drivers conduct being reported as improper by the Principal of JNV. The Principal, Jawahar Navodaya Vidyalaya concerned will be at liberty to cancel the contract on this ground also i.e. in case the conduct of the Driver is found unsatisfactory without any prior notice of the same to the owner of the Company. Police verification of the Dirvers and essential condition and his continuation shall be subject to good antecedents and character.
22. The lowest bidder shall have to execute a contract in the format prescribed by the Samiti Hqrs. Which is available in the office of the Principal, JNV, concerned.

PRINCIPAL

ENCL: ANNEXURE – 1

**JAWAHAR NAVODAYA VIDYALAYA KANNUR**

**TENDER FOR HIRING VEHICLE**

DATE: \_\_\_\_\_

The Principal,  
Jawahar Navodaya Vidyalaya,  
Chendayad Post  
**Kannur District**

Sir,

With reference to your advertisement in Malayala Manorma daily dated 4-04-2018 and tender notification published in the vidyalaya web site we quote hereunder the competitive rate for hiring my/our vehicle to Jawahar Navodaya Vidyalaya Kannur after accepting all terms and conditions mentioned in your tender schedule:-

SL.NO.	NAME OF THE VEHICLE, MODEL, BEING HIRED	RATE QUOTED PER MONTH	REMARKS Diesel consumption per K.M. (should be more that 12 Km/Lt)
		₹.	

Further, I am submitting herewith the demand draft of bearing No. \_\_\_\_\_ dated \_\_\_\_\_ for ₹.10,000/- towards refundable Earnest Money Deposit for the said purpose.

SIGNATURE OF THE FIRM/COMPANY WITH  
COMPLETE POSTAL ADDRESS, OFFICE SEAL  
& REGISTRATION NO.

TELEPHONE NO.